

**DRAFT**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**September 1, 2009 (2:00 p.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Michael Redifer, Board member, presided. No other Board members were present.

Joseph Haughwout and Caroline Pruett appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. Groggins Development LLC  
File Number 2009-01380 (Disc.)  
NO DECISION MADE

Phillip Groggins - R  
Stan Groggins - R  
Sharon Carson - C

2. Groggins Development LLC  
File Number 2009-02606 (Disc.)  
NO DECISION MADE

P. Groggins - R  
S. Groggins - R  
DeAnn Tickner - C

The meeting adjourned at 3:21 p.m.

BOARD FOR CONTRACTORS

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Robert M. Kirby, Chairman

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Jay DeBoer, Secretary

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Custodian of Records